

# Evesham River Festival Field Booking Application Form

(food) Saturday 7<sup>th</sup> July 2012

Thanks for your interest in booking a pitch on Workmen Gardens. If you have any queries please don't hesitate to contact us.

Please indicate how much space you require:

\_\_\_\_\_ Metre Frontage by \_\_\_\_\_ Metre depth = \_\_\_\_\_ **Metres<sup>2</sup>**

(N.B. this must include space for any vehicle you wish to keep on site)

There will be a Free Traders car park this year 250metres from the event site, if you wish to use it please give size of vehicle \_\_\_m long by \_\_\_wide. (this car park will be patrolled)

Organisation/Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Mobile: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Items to be exhibited or sold: \_\_\_\_\_

Please send a minimum £50 deposit to secure you booking (non refundable) Cheques are made payable to 'Evesham River Festival'

Amount sent £ \_\_\_\_\_ Balance of £ \_\_\_\_\_ **to be paid by 23<sup>rd</sup> June 2012**

A current copy of your Public Liability Insurance Certificate & food hygiene must be included with your application. (If it expires before 7<sup>th</sup> July 2012 send copy of the new one before the event) **NO INSURANCE NO TRADING**

Form continues with Terms & Conditions

## Internal use only

Public Liability Received:

Food Hygiene:

Amount paid in:

Slip number:

Date:

Balance Due:

**Please send this form and a stamped addressed envelope to: Evesham River Festival, Landside, 14 Manor Rd, Evesham Wickhamford, WR11 7SA**  
Accounts Dept: 01386 832221 Landside Manager: 07583862460

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I/we indemnify Evesham River Festival from and against all claims, damages or losses however caused, from my occupation of the Workmen Gardens, Waterside, Evesham, 8<sup>th</sup>,9<sup>th</sup>,10<sup>th</sup> July 2011 and I/we have read and agree to the terms and conditions listed.

Evesham River Festival Terms & Conditions

- 1, Only diesel generators are allowed on site that must be fenced off.
- 2, Bookings will not be confirmed unless a public liability insurance certificate and a deposit payment for the exhibition space are settled before the event.
- 3, For health & safety reasons NO VEHICLE will be allowed to leave the main show area until the Festival has been officially closed. (Approximately 23.00hrs Saturday evening).
- 4, Evesham River Festival reserves the right to refuse admission to any trade stall or exhibitor to the Workmen Gardens.
- 5, Traders will be allowed to start setting up from 06:30hrs on the day of the event. All stalls must be set up and vehicles vacated the field before 11:00hrs.
- 6, Trading hours on Saturday are from 11:00hrs to 22:30hrs. We leave it up to the individual trade. If you wish to leave before 23:00hrs you will have to do this without bring your vehicle onto Workmen Gardens.
- 7, All traders must ensure that they comply with Health & Safety Regulations and any other relevant regulations as necessary.
- 8, All traders are responsible for the clearing up and removal of any litter and trade waste in their trading area.
- 9, Evesham River Festival is unable to supply any equipment, including gazebos, tables and chairs, for use by any trader.

Sign: \_\_\_\_\_

Print: \_\_\_\_\_

Date: \_\_\_\_\_

Please retain a copy for your reference