

# Evesham River Festival Field Booking Application Form

(non food) Saturday 7th July 2012

Thanks for your interest in booking a pitch on Workmen Gardens. If you have any queries please don't hesitate to contact us.

Standard Pitches £10 per metre<sup>2</sup>. (i.e. a 3m by 3m stall will cost £90)

We offer a 50% discount to all registered charities. (limited space)

Please indicate how much space you require:

\_\_\_\_\_ Metre Frontage by \_\_\_\_\_ Metre depth = \_\_\_\_\_ Metres<sup>2</sup>

(N.B. this must include space for any vehicle you wish to keep on site)

There will be a Free Traders car park this year 250metres from the event site, if you wish to use it please give size of vehicle \_\_\_m long by \_\_\_wide. (this car park will be patrolled)

Registered Charity Number: \_\_\_\_\_

Organisation/Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Mobile: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Items to be exhibited or sold: \_\_\_\_\_

Please send a minimum £50 deposit to secure you booking A.S.A.P.(non refundable) Cheques are made payable to 'Evesham River Festival'

Amount sent £ \_\_\_\_\_ Balance of £ \_\_\_\_\_ ***to be paid by 23<sup>rd</sup> June 2012***

A current copy of your Public Liability Insurance Certificate must be included with your application. (If it expires before 7<sup>th</sup> July 2012 send copy of the new one before the event) **NO INSURANCE NO TRADING**

Form continues with Terms & Conditions

## Internal use only

Public Liability Received:

Amount paid in:

Slip number:

Date:

Balance Due:

**Please send this form and a stamped**

**addressed envelope to: Evesham River Festival,**

Landside, 14 Manor Rd,

Wickhamford, Evesham WR11 7SA

Accounts Dept: 01386 832221 Stalls Info: 07583 862460

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I/we indemnify Evesham River Festival from and against all claims, damages or losses however caused, from my occupation of the Workmen Gardens, Waterside, Evesham, 6<sup>h</sup>, 7<sup>th</sup>, 8<sup>th</sup> July 2012 and I/we have read and agree to the terms and conditions listed.

## Evesham River Festival Terms & Conditions

- 1, Only diesel generators are allowed on site that must be fenced off.
- 2, Bookings will not be confirmed unless a public liability insurance certificate and a deposit payment for the exhibition space are settled before the event.
- 3, For health & safety reasons NO VEHICLE will be allowed to leave the main show area until the Festival has been officially closed. (Approximately 23.00hrs Saturday evening).
- 4, Evesham River Festival reserves the right to refuse admission to any trade stall or exhibitor to the Workmen Gardens.
- 5, Traders will be allowed to start setting up from 06:30hrs on the day of the event. All stalls must be set up and vehicles vacated the field before 11:00hrs.
- 6, Trading hours on Saturday are from 11:00hrs to 22:30hrs. We leave it up to the individual trade. If you wish to leave before 23:00hrs you will have to do this without bring your vehicle onto Workmen Gardens.
- 7, All traders must ensure that they comply with Health & Safety Regulations and any other relevant regulations as necessary.
- 8, All traders are responsible for the clearing up and removal of any litter and trade waste in their trading area.
- 9, Evesham River Festival is unable to supply any equipment, including gazebos, tables and chairs, for use by any trader.

Sign: \_\_\_\_\_

Print: \_\_\_\_\_

Date: \_\_\_\_\_

Please retain a copy for your reference